



ENTE REGIONALE PER IL DIRITTO  
ALLO STUDIO UNIVERSITARIO  
DEL PIEMONTE



# Info Food Service

**Academic year  
2019/2020**

Information and details in this leaflet do not substitute what is set down in the regulation and application procedures.

For further information: [www.edisu.piemonte.it](http://www.edisu.piemonte.it)

## The food service

EDISU canteens are open to all university students and offer high quality food as well as variety. If no canteen is available near the course location the service is available in restaurants under agreement with EDISU (alternative services).

The fares applied (full or discounted) are differentiated according to the economic situation of the student.

## Who qualifies

Food service is open to Italian and foreign students enrolled in Piedmont universities for the academic year 2019/20.

**Also the following users may be admitted into university canteens:**

- students enrolled in other Italian or foreign universities who are in Piemonte while travelling for study purposes or participating in international exchange or Agon programmes;
- lecturers, university staff and readers, including those working in other Italian or foreign universities;
- scholarship students from private research institutes, foundations and similar organisations, as well as participants in conferences, seminars and study programmes;
- any other user authorised by EDISU.

## How to use our services

In order to have access to university canteens and alternative canteens' services paying the **full price**, you need to show at canteens one of the cards listed below.

If you want to pay a **discounted price** you must fill out the online application form (check application modalities in "How to apply" section). EDISU will activate your fare in one of the following cards.

- **Smart Card by "Sistema Universitario Piemontese" (Piedmontese University System):** with photograph and microchip issued by Università degli Studi di Torino, Politecnico di Torino and Università del Piemonte Orientale; this card allows you to access to EDISU university canteens in Torino, Grugliasco and Alessandria and alternative canteens' services in Torino and in Piemonte. It works like a "borsellino elettronico" (electronic purse) and can be recharged at electronic recharge points (check the list on EDISU website).
- **EDISU Smart Card:** with photograph and microchip, issued by EDISU offices ONLY IF the student's university doesn't issue its own smart cards; it works like an electronic purse which can be recharged at the electronic recharge points (check the list on EDISU website).

## When to apply or when to renew discounted fares for 2019/2020

### First year students

Students can apply **after the enrolment, from 1 October 2019 until 30 June 2020.**

Students enrolled in a first year of master's degree who applied for food service in 2018/19 are allowed to use the service until 31 December 2019. Application for the renewal can be submitted from **1 December 2019.**

### Successive years

Students who did not apply for food service in 2018/19 can submit the application from **1 October 2019 until 30 June 2020.**

Students who applied for food service in 2018/19 are allowed to the service until 31 December 2019. Application for the renewal can be submitted from **1 December 2019.**

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#### Students who have already applied for 2019/2020 scholarship.

*They do not need to apply again since the service is already included in the scholarship application.*

*They only need to go to an EDISU canteen or to EDISU office to update their smart card. Students who result **winner**s or first years' students who result **eligible** in scholarship definitive ranking list a.y. 2019/20 can enjoy the food service in canteens or alternative services paying their meals the discounted price corresponding to Bracket 1 (€ 2,50 for a full meal).*



*Successive years' students who result **eligible** in the scholarship definitive ranking list a.y. 2019/20 can enjoy one free meal per day, the first of the day, in canteens or alternative services during 2020.*

*Successive years' students who applied for scholarship a.y. 2019/20 for a further semester who result **eligible** in the definitive ranking list can enjoy one free meal per day, the first of the day, in canteens or alternative services from January until 31 March 2020.*

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## Economic requirements

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**In order to qualify for the discounted price** the economic requirements are determined on the basis of incomes and assets conditions of the student's immediate family.

The maximum ISEE and ISPE levels are set within the price brackets table. Below these two limits it is possible to apply for discounted food service. If students exceed, even just one of these limits, there will be no chance for discounts.

Starting from 1st January 2015 D.P.C.M. 159/2013 became law and has significantly amended the rules to fill out the ISEE certificate for the right to Education (Art.3 2019/20 Food Service Regulation).

Hence, students who apply for 2019/20 EDISU Food service, must submit the new ISEE certificate, issued from January 2019, attesting 2017 annual household incomes and assets by 31st December 2018.

**"Attestazione ISEE" expires on 31/12/2019** and therefore students who apply after this date must submit a new ISEE with 2018 incomes and assets by 31 December 2018.

According to D.P.C.M. 159/213, students cannot confirm the economic data submitted to EDISU in previous academic year.

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## Students who have applied for food service in the past

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**Only Extra EU students with family unit nor residing in Italy nor in an EU Country who in 2018/19 applied for food service and whose economic condition has not changed, can confirm the economic data.**

In addition, students who applied for scholarship in the previous two years, but who have not apply for 2019/20 scholarship, can confirm their financial status only for food service application.



*In order to confirm your financial status, you must have submitted to EDISU the ISEE Parificato certificate. Therefore, it is not possible to confirm data for students who in previous years only requested tax reduction to universities.*

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## Students applying for food service for the first time or must submit a new ISEE certificate

These students must submit the ISEE certificate whose values refer to 2017 incomes and assets by the 31st December 2018.

ISEE Parificato certificates can be issued free of charge by CAAF offices under agreement with EDISU whose list is available on EDISU website: [www.edisu.piemonte.it](http://www.edisu.piemonte.it)

## Merit requirements

In order to access food service **students enrolled in following years** must have achieved, at the moment of the application, at least **15 credits** during the previous 12 months. Those credits have to be certified during the online application.

Students enrolled **part-time** must have achieved at least **7 credits**.

**First year students** are not bound by any merit requirements.

Students can apply for discounted prices for the legal duration of their course of studies (counted from the year of first enrolment) plus three years.

## How to apply

### EU students and Extra-EU students with family unit in Italy

Go to EDISU website [www.edisu.piemonte.it](http://www.edisu.piemonte.it) and log in to your personal page using USER CODE 2019/20, PIN or SPID:

#### User code 2019/20

1. **Register** to EDISU Online Services with a User Code;
2. **Fill out** the application form;
3. **Print** the application form and the PIN request form (by clicking on SAVE and then on PRINT);
4. **Sign** the application form and the PIN request form;
5. **Attach** the following documents in PDF:
  - a. Application form, signed by the student;
  - b. PIN request form, signed by the student;
  - c. Front/back copy of a valid ID document, in black and white, scanned on a single sheet;
6. **Transmit** the application and the documents exclusively online.

**Attachments different from PDF format are not accepted (e.g. JPG, BTM) even in case the extension of the file has been converted (e.g. from .DOC into .PDF) and even if the transmission results successful.**

**In case the student is going to attach a file, which is not .PDF format, the file will result as damaged, hence unreadable. Therefore, the application is not acceptable.**

**The document needs to be entirely scanned; signature and each other part must be readable. Unreadable images must not be uploaded (e.g. thumbnails or distorted images).**

**The identity document must be scanned in its front/back. All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.**

## **PIN code or SPID:**

These students must:

- 1.** access to EDISU Online Services and fill out the application form;
- 2.** transmit the application online.

Then, if you have a PIN or a SPID and a Smart Card, you must update it at a card updating point located in EDISU canteen or EDISU office.

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## **Receipts**

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After the transmission of the application an email is sent with object "Acquisizione dati via web". A second receipt is sent with object "Ricezione pratica" when the application is entered in the EDISU database. The application is correctly transmitted only if the student receives both the receipts. Students applying with an ISEE Universitario will also receive "Ricevuta dati INPS". Then the student must update his/her Smart Card at a card updating point located in EDISU canteen or EDISU office to activate the reduced fee.

If a student without Smart Card of Piedmontese University System uses alternative services, he/she must go to EDISU Office and ask for EDISU Smart Card..

## **Extra-EU and EU students whose family unit resides in Italy or in an EU Country:**

These students **cannot confirm the economic data.**

They must not submit to EDISU the consular documentation about the assets in the home country by 31 December 2018. This data, already declared to the Income Revenue Authority, must be shown to CAAF office in order to submit the DSU attestation that is compulsory to issue the ISEE certificate.

## Extra-EU students with family unit not residing in Italy or in an EU Country applying for the first time or who cannot confirm economic data

Extra-EU students who have not applied during the previous year **MUST** submit new economic data (ISEE certificate with 2017 incomes and assets by December 2018).

Go to EDISU website [www.edisu.piemonte.it](http://www.edisu.piemonte.it) and log in to your personal page using USER CODE 2019/20, PIN or SPID:

### User code 2019/20

1. **Register** to EDISU Online Services with an User Code;
2. **Fill** out the application form;
3. **Print** the application form and the PIN request form (by clicking on SAVE and then on PRINT);
4. **Sign** the application form and the PIN request form;
5. **Attach** the following documents in PDF:
  - a. Application form, signed by the student;
  - b. PIN request form, signed by the student;
  - c. Front/back copy of a valid ID document, in black and white, scanned on a single sheet;
6. **Transmit** the application and the documents exclusively online.
7. **Send** by post a copy of the ISEE Parificato certification attesting the economic situation and the consular documents listed at the next paragraph to the address **Via Madama Cristina 83, 10126 Torino** or submit them to the EDISU Office.

**Attachments different from PDF format are not accepted (e.g. JPG, BTM) even in case the extension of the file has been converted (e.g. from .DOC into .PDF) and even if the transmission results successful.**

**In case the student is going to attach a file, which is not .PDF format, the file will result as damaged, hence unreadable. Therefore, the application is not acceptable.**

**The document needs to be entirely scanned, signature and each other part must be readable. Unreadable images must not be uploaded (e.g. thumbnails or distorted images).**

**The identity document must be scanned in its front/back. All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.**

### PIN code or SPID:

These students must:

1. **Access** to EDISU Online Services and fill out the application form;
2. **Transmit** the application online.
3. **Send** by post to **EDISU Piemonte**, via Madama Cristina 83, 10126 Torino **or submit to EDISU office** a copy of ISEE Parificato certificate and the consular documentation depending on his/her condition (if the family unit resides abroad) as described in the following paragraph.



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## Receipts

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If a student without Smart Card of Piedmontese University System uses alternative services, he/her must go to EDISU Office and ask for the EDISU Smart Card.

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## Compulsory documentation

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**Extra-EU students with family unit not residing in Italy nor in an EU Country** must provide specific documents issued by authorities of their country of origin, attesting the financial status of their immediate family. Furthermore, these students must send a copy of their **visa** and their **residence permit** (or a copy of the expired residence permit together with a copy of the request for renewal).

These students must submit **declarations** or certificates on unstamped paper issued by the competent authorities of **their countries of origin**, which attest:

- the **composition** of the immediate family;
- the **incomes** of the immediate family in 2017 or, if they cannot get the documents related to 2017, the ones of 2018 will be accepted;
- The **assets and bank accounts** possessed by the immediate family by 31 December 2018, though no longer held on the date of issue of the document. **In case of possessed real estate assets, the surface area must be specified in square meters and the value of the assets expressed in local currency.**

**Starting from 1 January 2020 students who wants to apply for the discounted price can submit documents issued in 2020 with incomes related to 2018 or 2019 and composition of the family and assets by 31 December 2019.**

The above **documents** must be shown to a CAAF office for the release of the ISEE Parificato certificate. Then, the ISEE certificate has to be submitted to EDISU office together with the **application form**.

## Translation and legalization of consular documentation

Documents must be **issued by the competent authorities** of the foreign country where incomes and assets have been produced and submitted exclusively in **original copies**.

The documents must be **translated** into Italian by an official translator and follow the country's internal legalization procedures.

The **final legalization** attests the conformity of the translated documents and confers their validity abroad. The legalization must be obtained from the Italian diplomatic mission in the country (Legalisation Office at the Consulate or the Embassy).

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*In case of **real difficulties** regarding the process of **legalization** or **issue** of the required documents in the country of origin, these can be claimed at the foreign diplomatic and consular representatives in Italy. Thereafter, the documents must be legalized at the Legalization Office of the Prefecture.*



*Please note that the foreign diplomatic representatives in Italy are not always able to **produce** certificates regarding the incomes and assets status of the immediate family. We recommend you to get information in advance in order to be able to request the documents from the competent administrations within the deadlines.*

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## Extra-EU students with family unit nor residing in Italy nor in an EU Country who confirm the economic data

Students, who can **confirm their economic conditions** because their economic and financial situation is not changed, can apply for food service filling out the online application form using:

### **PIN code or SPID:**

These students must:

- **Access** to EDISU Online Services and fill out the application form;
- **Transmit** the application online.

### **User code 2019/20**

1. **Register** to EDISU Online Services with an User Code;
2. **Fill** out the application form;
3. **Print** the application form and the PIN request form (by clicking on SAVE and then on PRINT);
4. **Sign** the application form and the PIN request form;
5. **Attach** the following documents in PDF:
  - a. Application form, signed by the student;
  - b. PIN request form, signed by the student;
  - c. Front/back copy of a valid ID document, in black and white, scanned on a single sheet;
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## Receipts

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After the transmission of the application an email is sent with object "Acquisizione dati via web". A second receipt is send with object "Ricezione pratica" when the application is entered in the EDISU database. The application is correctly transmitted only if the student receive both the receipts. Then the student must update it at a card updating point located at EDISU canteen or EDISU office to activated the reduced fee.

If a student without Smart Card of Piemontese University System uses alternative services must go to EDISU Office and ask for the EDISU Smart Card.

**Warning:** Successive year students applying for 2019/2020 scholarship, who result "idoneo" (eligible) in the final classification list of scholarship, in other words they have the requirement but they cannot benefit of it because of the lack of financial resources, will enjoy the right to one free meal per day, the first of the day, in EDISU canteens or in alternative services for the whole year 2020.

Students applicant for scholarship as further semester, enrolled in following years, who result "idoneo" (eligible) in the final classification list for scholarship, will enjoy the right to one free meal per day, the first of the day, in EDISU canteens or in alternative services from 1 January to 31 March 2020.

In order to get your free meal you have to update your Smart Card from January 2020 at the updating points located in EDISU canteens or at EDISU office. Students applicants for scholarship as seventh semester and first year of master's degree must update their smart card also from 31 March 2020 in order to enjoy the service until 31 December 2020.

You cannot update your Smart Card at alternative services.

Students who do not have the Smart Card because their university does not issue Smart card can ask for EDISU Smart Card at EDISU office.

## Price brackets

Price brackets are established on the basis of ISEE and ISPE information provided by the student, and - for students enrolled in following years - according to merit requirements (that is, the achievement of 15 credits during the last 12 calendar months). In order to find out your price bracket check the tables below:

BRACKETS	ISEE/ISEEU	ISPE/ISPEU
1	Until € 23.253,00	Until to € 50.550,00
2	from € 23.254,00 to € 27.500,00	from € 50.551,00 to € 60.000,00
3	from € 27.501,00 to € 38.500,00	from € 60.001,00 to € 84.000,00
4	from € 38.501,00 to € 56.500,00	from € 84.001,00 to € 121.000,00
5	from € 56.501,00 to € 88.000,00	from € 121.001,00 to € 180.000,00

Brackets	Full meal	Mini meal A	Mini meal B	Mini meal C	All-in-one dish meal	All-in-one dish mini meal A	All-in-one dish mini meal B
1	€. 2,50	€. 1,70	€. 2,00	€. 1,00	€. 1,80	€. 1,50	€. 1,70
2	€. 3,20	€. 2,10	€. 2,60	€. 1,30	€. 2,50	€. 1,90	€. 2,30
3	€. 3,90	€. 2,50	€. 3,10	€. 1,60	€. 3,20	€. 2,30	€. 2,90
4	€. 4,50	€. 2,90	€. 3,60	€. 1,80	€. 3,70	€. 2,70	€. 3,40
5	€. 5,60	€. 4,30	€. 4,50	€. 2,20	€. 5,10	€. 4,10	€. 4,30

During the academic year 2019/20 students can also opt for a divided meal: they can ask for single portions, without the full or mini meal limits, paying different prices according to the chosen dishes. This service is available in EDISU canteens.

Single prices are available at section "Food Service" on EDISU website.

## Full price

If the student does not apply for reduced price he/her has to pay full price:

- **Full meal** correspond to the clearing price for each canteen
- **Mini meal A** 70% of the price of Full meal
- **Mini meal B** 80% of the price of Full meal
- **Mini meal C** 40% of the price of Full meal
- **All-in-one Dish meal** 95% of the price of Full meal
- **All-in-one Dish mini meal A** 95% of the price of Mini meal A
- **All-in-one Dish mini meal B** 70% of the price of Mini meal B

The full price shall also apply to:

- Students whose ISEE and ISPE levels exceed the maximum limits;
- Students who don't meet the merit requirements;
- Students enrolled in other Italian or foreign universities who are in Piemonte for study purposes;
- Professors, university staff, lecturers, including those working in other Italian or foreign universities;
- Scholarship students from private research institutes, foundations and similar organisations, as well as participants in seminars, conferences and study programmes;
- Students enrolled in IAAD, IED and IUSTO
- Any other users authorised by EDISU

All the fees can be found on EDISU website at the Section "Food Services"

## International exchange programmes

Students involved in international exchange or Agon programmes will be assigned to the first price bracket (called bracket 11).

In order to benefit from the reduced price, the host university must send an e-mail to EDISU Piemonte attesting the student's personal data, the period of stay (or the date of arrival and the date of departure), the Department and the attended course.

Students who do not have a Smart Card have to go to EDISU offices in order to receive a Smart Card which allow them to access to EDISU canteens or alternative canteens' services under agreement with EDISU with the discounted price.

If the students need to extend the period of stay for study purposes, the host university must provide to EDISU the details of the extension for the renewal of the card (otherwise it will be disabled).

## In short...

Student profile	Smart Card (University's or EDISU's)
2019/20 Scholarship applicants	Update your Smart Card at EDISU canteens or at EDISU offices
EU students who do not apply for 2019/20 EDISU scholarship	Online application (fill out the application form; print the application form; sign the application form and the PIN request form; attach the documents in PDF). After the receipt, update the Smart Card at a card updating point located at EDISU canteen or EDISU office to activate the reduced fee
Extra-EU students not residing in Italy or in an EU Country who do not apply for 2019/20 EDISU scholarship	Online application (fill out the application form; print the application form; sign the application form and the PIN request form; attach the documents in PDF), submission of foreign documentation at EDISU offices and update Smart Card in EDISU canteens or EDISU offices

## University canteens

There are 6 EDISU university canteens in Piemonte, 3 of which are in Turin, 2 in Grugliasco and 1 in Alessandria. The canteens provide menu choices that vary weekly and feature local specialities.

**Gluten free** meals are available in our **Castelfidardo, Olimpia, Principe Amedeo** canteens.

### Torino University canteens

- **Olimpia** - Lungo Dora Siena, 102/B
- **Principe Amedeo** - Via Principe Amedeo, 48

### Grugliasco

- **Villa Claretta** - Via Berta, 5
- **Leonardo Da Vinci** - Via L. da Vinci, 44

### Alessandria

- Via Parma, 36

### Torino Politecnico canteens

- **Castelfidardo** - C.so Castelfidardo, 30/A

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## Alternative services

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**Outside Turin:** resident and Commuter students can access to substitute canteens' services for one meal per day. Non resident students and foreign students involved in international exchange programmes can access to substitute canteens' services for two meals per day (every day, also during public holiday). The substitute canteens' services are in Beinasco and Grugliasco (sports field CUS, open also in public holiday), Orbassano, Venaria Reale, Alessandria, Asti, Biella, Candiollo, Cuneo, Domodossola, Ivrea, Novara, Omegna, Savigliano, Vercelli e Verbania.

On the **Metropolitan area of Turin** are also available the following "Poli Universitari", in which the service is available just for lunch, from Monday to Friday: Cittadella Mirafiori, Economia, Lingotto, Piazza Bernini, Piero della Francesca, Quarelo, Rosmini-Biotecnologie.

The service is provided upon the **Smart Card**.

**The required price** will be automatically paid when a meal is purchased from an affiliated substitute canteen service (according to the appropriate price bracket).

**Therefore students must not pay anything to the services staff.**

EDISU Piemonte: [www.edisu.piemonte.it](http://www.edisu.piemonte.it)

**For further information check the FAQs within EDISU Ticketing Service**



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