




RESTAURANT SERVICE INFORMATION

ACADEMIC YEAR
2023/2024

 Information and details in this leaflet do not substitute what is set down in the regulation and application procedures. .

FOR FURTHER INFORMATION
www.edisu.piemonte.it

THE RESTAURANT SERVICE

Edisu canteens are open to all university students and offer high quality food as well as variety.

If no canteen is available near the course location the service is available in restaurants under agreement with Edisu (alternative services).

Applied fares (full or discounted) depends on the economic situation of the student.

WHO CAN USE THE SERVICE

Food service is open to Italian and foreign students enrolled in Piedmont universities for the academic year 2023/24.

Also the following users may be admitted into university canteens:

- students enrolled in other Italian or foreign universities who are in Piemonte while travelling for study purposes or participating in international exchange or Agon programmes;
- lecturers, university staff and readers, including those working in other Italian or foreign universities;
- scholarship students from private research institutes, foundations and similar organisations, as well as participants in conferences, seminars and study programmes;
- any other user authorised by Edisu.

HOW TO USE THE SERVICE

In order to have access to university canteens and alternative canteens' services paying the **full price**, you need to show at canteens one of the cards listed below.

If you want to pay a **discounted price** you must apply online (check application instructions in "How to apply" section).

- **Smart Card by "Sistema Universitario Piemontese" (Piedmontese University System):** with photograph and with or without microchip issued by Università degli Studi di Torino, Politecnico di Torino and Università del Piemonte Orientale; this card allows you to access to Edisu university canteens in Torino, Grugliasco and Alessandria and alternative canteens' services in

Torino and in Piemonte. It works like an electronic purse rechargeable at electronic recharging points (check the list on Edisu website).

- **Edisu Smart Card** with photograph and microchip, issued by Edisu offices **ONLY IN SPECIAL CASE**; it works like an electronic purse which can be recharged at the electronic recharging points (check the list on Edisu website). **During a.y 2023-24 a new APP will be activated.**

WHEN TO APPLY OR RENEW THE DISCOUNTED FARES FOR A.A.2023/2024

FIRST YEAR STUDENTS

Students can apply after the enrolment, **from 1 October 2023 until 30 June 2024**

Students enrolled in a first year of master's degree who applied for food service in 2022/23 are allowed to use the service until 31 December 2023. Application for the renewal can be submitted **from 1 December 2023**

SUCCESSIVE YEAR STUDENTS

Students who did not apply for food service in 2022/2023 can submit the application **from 1 October 2023 until 30 June 2024**.

Students who applied for food service in 2022/23 can enjoy the service until 31 December 2023. Application for the renewal can be submitted **from 1 December 2023**.

Students who already applied for scholarship 2023/2024

They do not need to apply for food service since the service is already included in the scholarship application.

The owners of Smart Cards without chip do not need to update their card.

The owners of Smart Cards with chip have to update their card on automatic machine in canteens.

Students who result **winner**s and first-year students who result **eligible** in scholarship definitive ranking list a.y. 2023/24 can enjoy the food service in canteens or alternative services paying their meals the discounted price corresponding to Bracket 1 (€ 3,00 for a full meal).

ECONOMIC REQUIREMENTS

In order to enjoy the discounted price the economic requirements are determined on the basis of incomes and assets conditions of the student's immediate family.

The maximum ISEE and ISPE levels are set within the price brackets table. Below these two limits it is possible to apply for discounted fares. If students exceed one or both these limits, there will be no chance for discounts.

Starting from 1st January 2015 D.P.C.M. 159/2013 became law and has significantly amended the rules to fill out the ISEE certificate for the right to Education (Art.3 2023/24 Food Service Regulation).

Hence, students who apply for 2023/24 Edisu Food service, must submit a new ISEE Universitario certificate, issued from January 2023, referring to 2021 annual household incomes and assets held at 31st December 2022.

Students can find all the information about the consular documents in the "international students guidelines" from pag 10 to pag. 13.

STUDENTS WHO HAVE APPLIED FOR RESTAURANT SERVICE BEFORE

ONLY Extra-eu successive-year students, with family residing abroad, who in 2022/23 applied for food service and whose economic condition has not changed, can confirm the economic data.

STUDENTS APPLYING FOR FOOD SERVICE FOR THE FIRST TIME

Students can find all the information about the consular documents in the "international students guidelines" from pag 10 to pag. 13.



In order to apply for the discounted fare for the Restaurant Service **NO MERIT REQUIREMENT IS REQUESTED.**

All the students can apply for discounted prices for the **legal duration of their course of studies** (counted starting from the year of first enrolment) **plus three years**, except for students with disabilities, whose level of invalidity is equal to or higher than 66% or who have a recognition of their disability according to art. 3 par. 1 law 104/1992 and for whom no limit of years is given.

HOW TO APPLY

ITALIAN STUDENTS AND INTERNATIONAL STUDENTS (UE ED EXTRA-EU) WITH FAMILY UNIT IN ITALY

In order to apply, go to Edisu website www.edisu.piemonte.it and log in to your personal page using TEMPORARY CODE, CIE or Spid. Students, at the moment of the online application, must already have the ISEE Universitario certificate issued by a CAAF office from the 1st January 2022 or, if they apply after the 31st December 2023, an ISEE Universitario issued from the 1st January 2024.

International (EU or Extra-EU) Students with residence in Italy must HAVE SPID:

- Fill out and transmit the application through their online personal page of www.edisu.piemonte.it according to what is stated by the following article 5 par. 2.1.

The Temporary Code of Access 2023/24 is a code that can be requested from July and last one year (it will expire in June of the following year). It must be used by international students without SPID. These students have to carry out the following steps:

1. Sign up on EDISU Online Services for a Temporary Code of Access 2023/24. If you have problems related to loss of the User Code or password, wrong indication of email or if you need to change it we invite you to use the dedicated procedures available online, in the login page, by clicking on Temporary Code > "Assistance".
2. Fill out the online application, in all its mandatory fields.
3. Click on SAVE to end the procedure. Pay attention: after clicking on it you cannot modify the application therefore, before saving, be sure you entered complete and correct information;
4. Print the application form (by clicking on SAVE and then on PRINT);
5. Sign the application form with your own signature or with qualified electronic signature - or digital (signatures made with word processing programs, such as Word, are not accepted);
6. Attach only the following documents in PDF format:
 - a. Application form signed by the students with their own fists or with electronic qualified signature
 - b. Front/back copy of a valid ID document, in black and white, scanned on a single sheet.
7. Transmit the application and the documents online by clicking on "Transmit" within the 12.00 of the expiration day.

Attachments different from PDF format are not accepted (e.g. JPG, BTM) even in case the extension of the file has been

converted (e.g. from .DOC to .PDF) and even if the transmission results successful.

In case the student is going to attach a file, which is not .PDF format, the file will result damaged, hence unreadable. Therefore, the application is not acceptable.

The document needs to be entirely scanned; signature and each other part must be readable.

Unreadable images must not be uploaded (e.g. thumbnails or distorted images).

The identity document must be scanned in its front/back.

All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.

After the transmission of the application two receipts will be sent to the student:

1. First receipt, with object "Acquisizione dati via web" is sent after the transmission of the application signed and submitted attached to the email.
2. Second receipt is sent with object "Ricezione pratica" when the application is entered in the Edisu database. In this text will be indicated the number of protocol of the application.

The application is correctly transmitted only if the student receives both receipts. Students applying with an ISEE Universitario will also receive "Ricevuta dati INPS". The receipts will remain available in the Receipts Section of the online personal page.

Students who submit the application without including the signed application form and/or the copy of identity document will enjoy the service paying the Full price. In order to enjoy the reduced fee according to economic data students must submit signed copy of the form and/or copy of the missing identity document.

After the reception of the acquisition of ISEE data, students must update the Smart Card with chip at a card updating point

located in Edisu canteen to activate the reduced fee.
The owners of Smart Cards without chips do not have to update their cards.

EXTRA-EU STUDENTS WITH FAMILY UNIT RESIDING ABROAD APPLYING FOR THE FIRST TIME OR WHO CANNOT CONFIRM ECONOMIC DATA

Extra-EU students with family unit residing abroad enrolled in a first year or in a successive year who cannot confirm economic data have to go to www.edisu.piemonte.it and:

International Extra-EU and EU students with residence in Italy will have to get SPID:

- Fill out and transmit the application through their online personal page of www.edisu.piemonte.it according to what is stated by the following article 5 par. 2.1.

International (Extra-EU or EU) students without residence in Italy must require a Temporary Code of Access 2023/24

The Temporary Code of Access 2023/24 is a code that can be requested from July and last one year (it will expire in June of the following year). It must be used by international students without SPID. These students have to carry out the following steps:

1. Sign up on EDISU Online Services for a Temporary Code of Access 2023/24. If you have problems related to loss of the User Code or password, wrong indication of email or if you need to change it we invite you to use the dedicated procedures available online, in the login page, by clicking on Temporary Code > "Assistance".
2. Fill out the online application, in all its mandatory fields.

3. Click on SAVE to end the procedure. Pay attention: after clicking on it you cannot modify the application therefore, before saving, be sure you entered complete and correct information;
4. Print the application form (by clicking on SAVE and then on PRINT);
5. Sign the application form with your own signature or with qualified electronic signature - or digital (signatures made with word processing programs, such as Word, are not accepted);
6. Attach only the following documents in PDF format:
 - c. Application form signed by the students with their own fists or with electronic qualified signature
 - d. Front/back copy of a valid ID document, in black and white, scanned on a single sheet.
7. Transmit the application and the documents online by clicking on "Transmit"

8.

Attachments different from PDF format are not accepted (e.g. JPG, BTM) even in case the extension of the file has been converted (e.g. from .DOC to .PDF) and even if the transmission results successful.

In case the student is going to attach a file, which is not .PDF format, the file will result damaged, hence unreadable. Therefore, the application is not acceptable.

The document needs to be entirely scanned; signature and each other part must be readable.

Unreadable images must not be uploaded (e.g. thumbnails or distorted images).

The identity document must be scanned in its front/back.

All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.

After the transmission of the application two receipts will be sent to the student:

1. First receipt, with object "Acquisizione dati via web" is sent after the transmission of the application. signed and submitted attached to the email.
2. Second receipt is sent with object "Ricezione pratica" when the application is entered in the Edisu database. In this text will be indicated the number of protocol of the application.

The application is correctly transmitted only if the student receives both receipts. Students applying with an ISEE Universitario will also receive "Ricevuta dati INPS". The receipts will remain available in the Receipts Section of the online personal page.

Students who submit the application without including the signed application form and/or the copy of identity document will enjoy the service paying the Full price. In order to enjoy the reduced fee according to economic data students must submit signed copy of the form and/or copy of the missing identity document.

After the reception of the acquisition of ISEE data, students must update the Smart Card with chip at a card updating point located in Edisu canteen to activate the reduced fee.

The owners of Smart Cards without chips do not have to update their cards.

In both cases of using Temporary Code of Access 2023-24 or SPID, students will have to submit to the Edisu CONSULAR DOCUMENTATION (see pagg 11-13 of the international students guidelines) with copy of id document.

The documents must be submitted only by post mail (courier or, for Italian posts only, raccomandata con ricevuta di ritorno) writing on the folder SURNAME and NAME of the student (in this order) and "D.C. a.a. 2023/2024", addressed to the following address: EDISU PIEMONTE, Via Madama Cristina 83, 10126, TORINO, Italy

Students with italian citizenship and UE International Students must upload the required documentation during the online procedure

EXTRA-EU STUDENTS WITH FAMILY UNIT RESIDING ABROAD WHO CONFIRM THE ECONOMIC DATA

Students, who can **confirm their economic conditions** because their economic and financial situation is not changed, can apply for food service filling out the online application form on www.edisu.piemonte.it using:

IF THEY HAVE SPID OR CIE:

- Fill out and transmit the application through their online personal page of www.edisu.piemonte.it according to what is stated by the following article 5 par. 2.1.

Successively, students must update the Smart Card at a card updating point located in Edisu canteen to activate the reduced fee.

The owners of Smart Cards without chips do not have to update their cards.

TEMPORARY CODE OF ACCESS 2023/24

International (Extra-EU or EU) students without residence in Italy must require a Temporary Code of Access 2023-24

The Temporary Code of Access 2023/24 is a code that can be requested from July and last one year (it will expire in June of the following year). It must be used by international students without SPID or CIE. These students have to carry out the following steps:

1. Sign up on EDISU Online Services for a Temporary Code of Access 2023/24. If you have problems related

to loss of the User Code or password, wrong indication of email or if you need to change it we invite you to use the dedicated procedures available online, in the login page, by clicking on Temporary Code > "Assistance".

9. Fill out the online application, in all its mandatory fields.
10. Click on SAVE to end the procedure. Pay attention: after clicking on it you cannot modify the application therefore, before saving, be sure you entered complete and correct information;
11. Print the application form (by clicking on SAVE and then on PRINT);
12. Sign the application form with your own signature or with qualified electronic signature - or digital (signatures made with word processing programs, such as Word, are not accepted);
13. Attach only the following documents in PDF format:
 - e. Application form signed by the students with their own fists or with electronic qualified signature
 - f. Front/back copy of a valid ID document, in black and white, scanned on a single sheet.
14. Transmit the application and the documents online by clicking on "Transmit"

Attachments different from PDF format are not accepted (e.g. JPG, BTM) even in case the extension of the file has been converted (e.g. from .DOC to .PDF) and even if the transmission results successful.

In case the student is going to attach a file, which is not .PDF format, the file will result damaged, hence unreadable.

Therefore, the application is not acceptable.

The document needs to be entirely scanned; signature and each other part must be readable.

Unreadable images must not be uploaded (e.g. thumbnails or distorted images).

The identity document must be scanned in its front/back.

All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.

After the transmission of the application two receipts will be sent to the student:

3. First receipt, with object "Acquisizione dati via web" is sent after the transmission of the application. signed and submitted attached to the email.
4. Second receipt is sent with object "Ricezione pratica" when the application is entered in the Edisu database. In this text will be indicated the number of protocol of the application.

The application is correctly transmitted only if the student receives both receipts. Students applying with an ISEE Universitario will also receive "Ricevuta dati INPS". The receipts will remain available in the Receipts Section of the online personal page.

Students who submit the application without including the signed application form and/or the copy of identity document will enjoy the service paying the Full price. In order to enjoy the reduced fee according to economic data students must submit signed copy of the form and/or copy of the missing identity document.

After the reception of the acquisition of ISEE data, students must update the Smart Card at a card updating point located in Edisu canteen to activate the reduced fee.

The owners of Smart Cards without chips do not have to update their cards.

Please note that it is not possible to update the Smart Card in the alternative service.

The owners of Smart Cards without chips do not have to update their cards.

If students who need to use alternative services because they attend in a location that lacks Edisu canteens do not have a Smart Card of Piedmontese University System issued by their Ateneo,

they must go to Edisu Office and ask for an Edisu Smart Card.

All students can apply for discounted prices for the **legal duration of their course of studies** (counted starting from the year of first enrolment) **plus three years**

PRICE BRACKETS

Price brackets are established on the basis of ISEE and ISPE information provided by the student. In order to find out your price bracket, please check the tables below:

FASCE	ISEE INCOMES	ISPE ASSETS
Fascia 1	until € 26.306,25	until € 180.900,00
Fascia 2	from € 26.306,26 to € 41.500,00	until € 180.900,00
Fascia 3	from € 41.500,01 to € 56.500,00	until € 180.900,00
Fascia 4	from € 56.500,01 to € 71.500,00	until € 180.900,00
Full Bracket	from € 71.500,01	from € 180.900,01

BRACKET	FULL MEAL	MINI MEAL	MINI MEAL C	ALL-IN-ONE DISH MEAL	ALL-IN-ONE MINI DISH
1	€. 3,00	€. 2,25	€. 1,20	€. 2,50	€. 2,15
2	€. 3,90	€. 2,90	€. 1,55	€. 3,60	€. 2,85
3	€. 4,80	€. 3,60	€. 1,90	€. 4,60	€. 3,55
4	€. 5,60	€. 4,10	€. 2,30	€. 5,40	€. 4,05

During the academic year 2023/24 students can also opt for a **divided meal**: they can ask for single portions, without the full or mini meal limits, paying different prices according to the chosen dishes. This service is available in Edisu canteens

FULL PRICE

If the student does not apply for reduced price he/she has to pay full price:

FULL MEAL	€ 7,05
MINI MEAL	€ 5,50
MINI MEAL C	€ 2,80
ALL-IN-ONE DISH MEAL	€ 6,85
ALL-IN-ONE MINI DISH	€ 5,45

The full price is also applied to:

- Students whose ISEEU and ISPE levels exceed the maximum threshold;
- Students enrolled in other Italian or foreign universities who are in Piemonte for study purposes;
- Professors, university staff, lecturers, including those working in other Italian or foreign universities;
- Scholarship students from private research institutes, foundations and similar organisations, as well as participants in seminars, conferences and study programmes;
- Students enrolled in IAAD, IED and IUSTO
- Students who applied without signing the form, with signature made with word processing programmes or without attaching a copy of identity document.
- Students in economic debts to EDISU
- Any other users authorised by EDISU

All the fees can be found on Edisu website at the Section "Food Service"

INTERNATIONAL EXCHANGE PROGRAMMES

Students involved in international exchange will be assigned to the first price bracket (called bracket 11). In order to benefit from the reduced price, the host university must send an e-mail to Edisu Piemonte attesting the student's personal data, the period of stay (or the date of arrival and the date of departure), the Department and the attended course. If the students need to extend the period of stay for study purposes, the host university must provide to Edisu the details of the extension for the renewal of restaurant service (otherwise it will be disabled).

IN SHORT..

STUDENT PROFILE	SMART CARD (UNIVERSITY OR EDISU)
2023/2024 SCHOLARSHIP APPLIANT	Only in case of smart card with chip it is necessary to update it.
STUDENT WHO DID NOT APPLY FOR 2023/2024 SCHOLARSHIP AND WHOSE FAMILY WHOLLY RESIDES IN ITALY	Online application (fill out the application form; print the application form; sign the application form attach the documents in PDF). Only in case of smart card with chip it is necessary to update it.
STUDENT WHO DID NOT APPLY FOR 2023/2024 SCHOLARSHIP AND WHOSE FAMILY T RESIDE IN ITALY OR IN AN EU COUNTRY	Online application (fill out the application form; print the application form; sign the application form; attach the documents in PDF), Submission of consular documentation by post mail. Only in case of smart card with chip it is necessary to update it.
STUDENTS WHO DID NOT APPLY FOR 2023/24 SCHOLARSHIP - EU international students and students with italian citizenship whose family resides wholly or partially abroad	Online application (fill out the application form; print the application form; sign the application form; attach the documents in PDF) with online submission of consular documentation. Only in case of smart card with chip it is necessary to update it

UNIVERSITY CANTEENS

There are 8 EDISU university canteens in Piemonte, 4 of which are in Torino, 2 in Grugliasco, 1 in Alessandria and 1 in Novara. Canteens provide menu choices that vary weekly and feature local specialities.

Gluten free meals are available in our **Castelfidardo, Olimpia, Principe Amedeo** canteens.

University Canteens

Torino "Principe Amedeo" - Via Principe Amedeo, 48
"Olimpia" - Lungo Dora Siena, 102/B

Grugliasco "Villa Claretta" - Via Berta, 5
"Leonardo Da Vinci" - Via L. da Vinci, 44

Alessandria "Parma" Via Parma, 36

Novara Perrone - Via Perrone 22

Politecnico Canteen

Torino "Politecnico" - C.so Castelfidardo, 30/A

Ristorerie

Torino River Canteen, - Murazzi del Po 22 (lato sinistro)

Alternative Services

Outside Turin: Resident and Commuter students can access to alternative canteen services for one meal per day. Non-resident students and foreign students involved in international exchange programmes can access to alternative canteen services for two meals per day (every day, also during public holidays). Alternative canteen services are in Beinasco, Grugliasco (CUS sport fields, open also on public holidays), Orbassano, Venaria Reale, Alessandria, Asti, Biella, Candiolo, Cuneo, Domodossola, Ivrea, Novara, Omegna, Savigliano, Vercelli e Verbania.

In **Turin** the service is available for lunch only (from Monday to Friday) in the following "**Poli Universitari**" also: Cittadella Mirafiori, Economia, Lingotto, Piazza Bernini, Piero della Francesca, Quareello, Rosmini-Biotecnologie.

The service is provided through **Smart Card**. The required price will be automatically charged on the Smart Card when a meal is purchased from an alternative canteen service (according to the specific price bracket). Therefore **students must not pay anything to the services staff**

Additional information
are available in the section **Food Service** on www.edisu.piemonte.it

EDISU PIEMONTE: www.edisu.piemonte.it

**Per info Consulta Trova Risposte sul nostro servizio
Ticketing**

(Per condizioni e tariffe del servizio consultare il sito internet)