

INTERNATIONAL MOBILITY CONTRIBUTION YEAR 2018

The additional contribution is addressed exclusively to students winner of Edisu scholarship a.y. 2017/2018 participating to international mobility programs sponsored by the University for the academic year 2018/2019.

The University must recognize the mobility period concerning the credits of the Italian course of studies attended by the student, recognition by the University is required for thesis upon proposal as well.

The additional contribution for international mobility is granted **no more than once** for the type of course of studies.

1 SPECIAL PROJECTS

All students meeting the requirements listed in this Notice of competition **participating in special projects listed below** may result excluded in the provisional ranking list on 27/07/2018 and, in this case, they have to use the complaint procedure as specified in article 4 paragraph 2.1. In the definitive ranking list 31/08/2018, students will view the label "Non ancora vincitore. In attesa di graduatorie Ateneo" displayed in the personal page, then it is necessary to consult the following ranking lists as in article 4 paragraph 2.2. If in those last ranking lists students view "vincitore" displayed in the personal page, they receive contribution's first instalment by the end of December 2018, according to the availability of funds.

Politecnico

- Sec-U, Politong, TOP-UIC e COL@POLITO
- Bando di Concorso per borse di mobilità all'estero (Bando estivo) a.a. 2018/2019.

Students winner of a mobility program in Bando Estivo 2018/2019 who did not submit an application within deadlines specified in article 4 paragraph 1 of this Notice of competition, but have been awarded with Edisu scholarship for the academic year 2018/2019, have the possibility to apply for 2019's next edition in compliance with procedures and timeframes forecasted by Notice of competition.

Università degli Studi di Torino

Erasmus Traineeship 2018/2019

Students winner of *Erasmus Traineeship 2018/2019* Notice of competition, who did not submit an application within deadlines specified in article 4 paragraph 1 of this Notice of competition, but have been awarded with Edisu scholarship for the academic year 2018/2019, have the possibility to apply for 2019's next edition in compliance with procedures and timeframes forecasted by Notice of competition.

Università del Piemonte Orientale

- Mobilità per Traineeship 2018/2019

- **Free Mover 2018/2019**

Students winner of *Mobilità per Traineeship 2018/2019* Notice of competition and *Free Mover 2018/2019* Notice of competition who did not submit application within deadlines specified in article 4 paragraph 1 of this Notice of competition, but have been awarded with Edisu scholarship for the academic year 2018/2019, have the possibility to apply for 2019's next edition in compliance with procedures and timeframes forecasted by Notice of competition.

2 RECIPIENTS

1. The additional contribution for international mobility is addressed to winners of Edisu scholarship for the a.y. 2017/2018 enrolled as full-time students participating in an international mobility for the academic year 2018/2019.
2. Winners of 2017/2018 Edisu scholarship **for the seventh semester of bachelor's cannot request** the contribution for a 2018/2019 mobility project related to the first year of master's. Whenever the 2018/2019 mobility project is related to the first year of master's, the contribution would be granted exclusively to winners of 2017/2018 Edisu scholarship in quality of **"seventh semester of bachelor's and first years of master's"**.
3. The additional contribution for international mobility is granted no more than once for the type of course of studies.

3 HOW TO APPLY

The application is a **self-certification** stating personal data, information on the period of international mobility, as well as the condition of the winner of Edisu scholarship for the academic year 2017/2018.

It is necessary to **fill out the application online on the personal page of Edisu portal and transmit it via web within 12:00** of the last day before the expiration.

In order to fill out the application, students must log in using PIN code and password.

Students winner of Edisu scholarship 2017/2018 willing to apply for the contribution but not yet in possession of an active PIN, have to contact the call center at 011/652.27.01 **within July the 5th 2018**; otherwise, the activation of credentials in order to apply, is not guaranteed.

It is not possible to consider applications submitted in modalities different from the stated ones.

For particular international mobility programs not included in Erasmus projects, the student must produce a self-certification within the last day before expiration, stating all details concerning the project, as well as the name of the project's coordinator. This self-certification can be transmitted via mail to edisu@edisu-piemonte.it.

4 ECONOMIC AND MERIT REQUIREMENTS

Students **winner of EDISU scholarship for the academic year 2017/18** applying to the additional contribution of this Notice of competition, **do not have to produce a new self-certification on economic condition and merit requirements** since these data have already been verified by Edisu during the evaluation stage for 2017/2018 scholarship application.

5 DEADLINES

The application to additional contribution for international mobility must be **transmitted online without any possible exception from JUNE the 13th to JULY the 13th 2018 at 12:00.**

Failure to submit the application within deadlines renders the application ineligible. □

6 OUTCOMES

Publication of outcomes in July

The **Provisional outcomes** of contribution application will be published on **July the 27th 2018** at 12:00 in Online service's personal page.

Complaints about any possible mistake or modifications must be submitted within **August the 9th 2018** via email to edisu@edisu-piemonte.it jointly with a front-back scan of a valid Identity Document, and specifying "Complaint international mobility 2018 - NAME and SURNAME" in the subject of the email.

Definitive outcomes will be published on **August the 31st 2018** at 12:00 according to the same modalities used for the publication of provisional outcomes.

Publication of outcomes in November

The **Provisional outcomes** for students resulting in "**Non ancora vincitore. In attesa di graduatorie Ateneo**" in the definitive ranking list published on August the 31st 2018, will be published on November the 12th 2018 at 12:00 in the personal page.

Complaints about any possible mistake or modifications must be submitted within **November the 16th 2018** via email to edisu@edisu-piemonte.it jointly with a front-back scan of a valid Identity Document, indicating "Complaint international mobility 2018 - NAME and SURNAME" in the subject of the email.

As an alternative, it is possible to submit the complaint directly at Edisu desks. □

Definitive outcomes will be published on **November the 27th 2018** at 12:00 according to the same modalities used for the publication of provisional outcomes.

7 AMOUNTS

Winners of University's international mobility projects, already winners of Edisu scholarship a.y. 2017/2018, will be granted with an additional monthly amount of € **615,00** for the duration of stay **until a maximum of 10 months**. The period of stay needs to be certified by the University promoting the project as well as other eventual departments involved.

In case of European destinations, from the monthly amount of € 615,00 it will be deducted a sum of € **250,00** or € **300,00** depending on the European Country of destination, as described in the table below. In case of Extra-European destinations, the sum to be eventually deducted will be established on the basis of other agreements and disbursed by the University itself.

<ul style="list-style-type: none"> • GROUP 1 - 300€ per month (HIGH cost-of-living): Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Lichtenstein, Norway
<ul style="list-style-type: none"> • GROUP 2 - 250€ per month (MEDIUM cost-of-living): Austria, Belgium, Germany, France, Italy, Greece, Spain, Cyprus, Netherlands, Malta, Portugal
<ul style="list-style-type: none"> • GROUP 3 - 250€ per month (LOW cost-of-living): Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, Former Yugoslav Republic of Macedonia (FYROM), Turkey

In case of stay in **Switzerland**, Edisu will assess jointly with the University the eventual availability of contributions from the Swiss Government.

8 CALCULATION OF THE AMOUNT OF ADDITIONAL CONTRIBUTION

The additional contribution due is initially estimated on the basis of the number of months stated by the contract. At the end of the mobility period, the contribution is recalculated on the basis of the number of days effectively spent abroad.

It will be assigned an amount of € **615,00** for each full month, from this amount it will be deducted a sum equal to € 250,00 or € 300,00, depending on the European Country destination. In case of Extra-Europe destinations, the eventual monthly amount granted is calculated on the basis of another agreement and would be arranged by the University.

In case of an incomplete month, it would be calculated a value equal to the one of the complete monthly amount, divided by 30 days. Then this value would be multiplied by the number of days.

Example:

€ 615/month - € 250/month = € 365/month

€ 615,00/month - € 300/month = € 315/month

€ 615,00/month without any deduction

€ 365/month : 30 dd = € **12,16/day**

€ 315/month : 30 dd = € **10,50/day**

€ 615/month : 30 gg = € **20,50/day**

9 REIMBURSEMENT OF TRAVEL EXPENSES

The reimbursement of travel expenses (round trip) can be granted **for a maximum amount of € 150,00** for European Countries and **for a maximum amount of € 520,00** for Extra-European Countries. Travel expenses must be documented when students are going to submit a copy of the permanence certification at the end of the mobility period. Timing and payment arrangements are listed in article 6 of this Notice of competition. □

10 PAYMENT ARRANGEMENTS

The additional contribution will be granted in **two instalments** via crediting on a bank account, **according to the availability of funds and upon an assessment of pending payments towards Edisu Piemonte:**

- **first instalment**, of 90%
 - at the **end of September 2018** in case the student results in a winner in the definitive ranking list on August the 31st 2018;
 - at the **end of December 2018** in case the student results "[Non ancora vincitore. In attesa di graduatorie Ateneo](#)" in the ranking list on August the 31st 2018 and then as "[vincitore](#)" in the definitive ranking list on November the 27th 2018;
- **second instalment**, of 10%, at the end of the mobility period, **upon submission/transmission of a copy of the permanence certification to Edisu** and assessment of the real period of stay carried out by Edisu.

The payment of the second instalment, if due, is arranged just after the submission of a copy of the permanence certification according to the following timing:

- by the end of **August 2019**, for students submitting a copy of the permanence certification within July the 1st 2019;
- by the end of **February 2020**, for students submitting a copy of the permanence certification within January the 1st 2020.

In case the student does not submit the certification related to the permanence abroad within **April the 15th 2020**, Edisu would automatically carry out the assessment on the period of stay, jointly with the University. In this case, the student would receive the eventual second instalment by the end of June 2020 and **will lose any right for the reimbursement of the travel expenses.**

In case of an **anticipated return** and in case the instalment is higher, compared to the entitled amount calculated on the real period of stay for the mobility, the student would lose any right to receive the second instalment and must **return the eventual amount exceeding**, already received in the first instalment. Within 90 days from the deadlines abovementioned, the student will receive a letter on the **restatement of the amount** at the residence address, providing all necessary information on the

reimbursement of the amount that is not due.

In case of a restatement of the amount, the arrangements to have travel expenses reimbursed are indicated in paragraph 2 of this article.

11 WINNERS IN THE RANKING LIST ON AUGUST THE 31ST

If winners on the ranking list of August the 31st 2018 do not have any active IBAN on their Edisu personal page **within August the 24th 2018**, they would not receive the first instalment at the end of September 2018 and **have to wait for the following payment**, that would be arranged at the end of November 2018, and the amount would be available within December the 31st 2018.

It is specified that for payment of the instalment, it is intended the arrangement used to pay the amount from Edisu to the IBAN (bank account) provided by the student, related to the Credit Institute

The availability of the amount on one's bank account, therefore, may be on the following days, on the basis of the timings of each Credit Institute.

12 WINNERS IN THE RANKING LIST ON NOVEMBER THE 27TH

Winners in the definitive ranking list published on November the 27th 2018 receive the contribution's first instalment within December the 31st 2018, only if there is an active IBAN on their Edisu personal page **within November the 20th 2018**.

Differently, they have to wait for the following payment that will be arranged at the end of February 2019.

It is specified that for payment of the instalment, it is intended the arrangement used to pay the amount from Edisu to the IBAN (bank account) provided by the student, related to the Credit Institute

The availability of the amount on one's bank account, therefore, may be on the following days, on the basis of the timings of each Credit Institute.

The communication of IBAN may occur exclusively by filling out the dedicated procedure "Communication of bank account – IBAN".

This procedure needs to be used even in case of any eventual modification on the IBAN previously provided. At the end of the procedure, after clicking on "SAVE AND TRANSMIT", students will receive an email on the data of the IBAN provided.

No other modalities of communication or modification on one's IBAN will be admitted.

Winners can receive the contribution exclusively by crediting on a bank account or on a prepaid card provided with an IBAN account, named or co-named to the student. Passbook savings accounts are not eligible.

13 PAYMENT ARRANGEMENTS FOR THE REIMBURSEMENT OF TRAVEL EXPENSES

The **reimbursement of travel expenses** (round trip) **until a maximum amount of € 150,00 for European Countries and € 520,00 for Extra-European Countries** will be granted by a further crediting, hence this amount is excluded from the amount of the second instalment.

It is mandatory to document the travel expenses when students are going to submit a copy of the permanence certification at the end of the mobility period.

- If the student is going to anticipate the return and has to refund to Edisu a sum of the first instalment, **the refund procedure for travel expenses is activated within 90 days from the deadline to pay back the amount due**, upon payment of the amount due, according to the modalities specified in the letter on the **restatement of the amount** (paragraph 10);
- In case the student is going to transmit to Edisu **only a copy of the certificate of permanence** within the deadlines of paragraph 10, without transmitting the documents of travel expenses, the student **would lose any right to receive the reimbursement for travel expenses**.
- In case the student is **not going to transmit** any **copy of the certificate of permanence** to Edisu, within the deadlines of paragraph 10, **the practice would be automatically closed** upon the assessment of the period of stay jointly with the University. In this case, the student **will lose any right to the reimbursement of travel expenses**.

Winners can receive the contribution exclusively by crediting on a bank account or on a prepaid card provided with an IBAN account, named or co-named to the student. Passbook savings accounts are not eligible.

14 OBLIGATIONS AND PENALTIES

The student has the obligation to communicate the real length of the mobility period to Edisu.□

- In case the student **waves the contribution** it is necessary to pay back the amount already received. By communicating the **eventual waiver of mobility contribution within August the 24th 2018**, the student will result excluded in the definitive ranking list on August the 31st 2018, and the first instalment will be arranged. In this case, no amount needs to be reimbursed to Edisu. Students visualizing the outcome **“Non ancora vincitore. In attesa di graduatorie Ateneo”** in the definitive ranking list on August the 31st 2018 and intending to waive the mobility contribution, are invited to communicate it to Edisu **within November the 15th 2018**.
- If the student is going to **anticipate the return**, in case the amount of the first instalment is higher than the amount due calculated on the real duration of the mobility period, the student loses the right to receive the second instalment, furthermore it will be necessary to pay back the eventual amount exceeding that has been already received.

- The eventual **extension** of the duration of mobility period authorized by University **is not considered** for the purpose of a recalculation of the amount; therefore the amount due remains the one displayed in the definitive ranking list.

15 ASSESSMENT OF MERIT CONDITIONS

Whenever a student is subject to a revocation of scholarship for the academic year 2017/2018, the student would lose the “winner” status for the international mobility contribution 2018 and will have to reimburse the amount already received.

16 ASSESSMENT OF PERIOD OF STAY

The additional contribution due is initially estimated on the basis of the number of months provided for in the agreement. **For the purpose of the verification of the real duration of mobility period, Edisu will carry out assessments jointly with Universities.** In case of an anticipated return, the amount is recalculated on the number of days actually spent on mobility. □

Whenever the amount of the first instalment is higher than the amount due, calculated on the basis of the real period of mobility, the student would lose the right to receive the second instalment and must reimburse to Edisu the eventual exceeding amount already received jointly with the first instalment. For any month of extension in the period of stay, no financial hedge is granted.

Whenever the student is going to waive the contribution, or in case the student loses the right to receive the contribution for any reason, it would be necessary to reimburse to Edisu the amount already received.

Turin, May the 11th 2018