

Ente Regionale
per il Diritto
allo Studio
Universitario
del Piemonte

Info food service

ACADEMIC YEAR 2020/21

Information and details in this leaflet do not substitute what is set down in the regulation and application procedures.

For further information www.edisu.piemonte.it

About the food service

Edisu canteens are open to all university students and offer high quality food as well as variety.

If no canteen is available near the course location the service is available in restaurants under agreement with Edisu (alternative services).

Applied fares (full or discounted) depends on the economic situation of the student.

Who can use this service?

Food service is open to Italian and foreign students enrolled in Piedmont universities for the academic year 2020/21.

Also the following users may be admitted into university canteens:

- students enrolled in other Italian or foreign universities who are in Piemonte while travelling for study purposes or participating in international exchange or Agon programmes;
- lecturers, university staff and readers, including those working in other Italian or foreign universities;
- scholarship students from private research institutes, foundations and similar organisations, as well as participants in conferences, seminars and study programmes;
- any other user authorised by Edisu.

How to use our service?

In order to have access to university canteens and alternative canteens' services paying the **full price** you need to show at canteens one of the cards listed below.

If you want to pay a **discounted price** you must apply online (check application instructions in "How to apply" section). Edisu will activate your fare in one of the following cards.

- **Smart Card by "Sistema Universitario Piemontese" (Piedmontese University System):** with photograph and with or without microchip issued by Università degli Studi di Torino, Politecnico di Torino and Università del Piemonte Orientale; this card allows you to access to Edisu university canteens in Torino, Grugliasco and Alessandria and alternative canteens' services in Torino and in Piemonte. It works like an electronic purse rechargeable at electronic recharging points (check the list on Edisu website).
- **Edisu Smart Card:** with photograph and microchip, issued by Edisu offices ONLY IF the student's university doesn't issue its own smart cards; it works like an electronic purse which can be recharged at the electronic recharging points (check the list on Edisu website).

When to apply or when to renew discounted fares for 2020/2021

First year students

Students can apply **after the enrolment, from 1 October 2020 until 30 June 2021**

Students enrolled in a first year of master's degree who applied for food service in 2019/20 are allowed to use the service until 31 December 2020. Application for the renewal can be submitted from **1 December 2020**.

Successive year students

Students who did not apply for food service in 2019/20 can submit the application from **1 October 2020 until 30 June 2021**.

Students who applied for food service in 2019/20 can enjoy the service until 31 December 2020. Application for the renewal can be submitted from **1 December 2020**.

Students who applied for 2020/2021 scholarship

They do not need to apply for food service since the service is already included in the scholarship application.

*They only need to go to an Edisu canteen or to Edisu office to update their smart card. Students who result **winners** and first-year students who result **eligible** in scholarship definitive ranking list a.y. 2020/21 can enjoy the food service in canteens or alternative services paying their meals the discounted price corresponding to Bracket 1 (€ 2,50 for a full meal).*

Economic requirements

In order to enjoy the discounted price the economic requirements are determined on the basis of incomes and assets conditions of the student's immediate family.

The maximum ISEE and ISPE levels are set within the price brackets table. Below these two limits it is possible to apply for discounted fares. If students exceed one or both these limits, there will be no chance for discounts.

Starting from 1st January 2015 D.P.C.M. 159/2013 became law and has significantly amended the rules to fill out the ISEE certificate for the right to Education (Art.3 2020/21 Food Service Regulation).

Hence, students who apply for 2020/21 Edisu Food service, must submit a new ISEE Universitario certificate, issued from January 2020, referring to 2018 annual household incomes and assets held at 31st December 2018.

"Attestazione ISEE" issued in 2020 expires on 31/12/2020 and therefore students who apply after this date must submit a new ISEE Universitario, issued in 2021, with 2019 incomes and assets held at 31st December 2019.

ISEE Universitario must NOT show indications of "omissions and/or dissimilarities".

According to D.P.C.M. 159/213, students whose families reside in Italy cannot confirm the economic data submitted to Edisu in previous academic year.

PAY ATTENTION: students whose families (or part of them) reside abroad must submit an **ISEE Parificato** issued starting from 1 January 2020.

Students who have applied for food service before

Extra-EU successive-year students, with family residing abroad, who in 2019/20 applied for food service and whose economic condition has not changed, can confirm the economic data.

Exceptionally, for a.y. 2020/21 also EU successive-year students, with family residing abroad, who in 2019/20 applied for food service and whose economic condition has not changed, can confirm the economic data.

In order to confirm your economic data, you must have submitted to Edisu the ISEE Parificato certificate and consular documents. Therefore, students who, in previous years, only applied for tuition fees reduction to universities CANNOT confirm the economic data.

Students applying for food service for the first time or who must submit a new ISEE certificate

Students whose families reside in Italy must submit an **ISEE Universitario** which does not show indications of "omissions and/or dissimilarities" and which is valid at the moment of the application submission. The ISEE Universitario can be issued by any CAAF in Italy or via INPS website.

Students whose families (or part of them) reside abroad must submit consular documents referring to incomes and assets held abroad and an **ISEE Parificato** certificate.

ISEE Parificato can be issued free of charge by CAAF offices under agreement with Edisu whose list is available on Edisu website: www.edisu.piemonte.it.

In order to apply for EDISU food service NO MERIT REQUIREMENT IS REQUIRED

Students who do not have a Smart Card, because they only have a magnetic card or because their Ateneo does not issue Smart Card can apply for it at Edisu students' office.

Students can apply for discounted prices for the legal duration of their course of studies (counted starting from the year of first enrolment) plus three years.

For students with disabilities, whose level of invalidity is equal to or higher than 66% or who have a recognition of their disability according to art. 3 par. 1 law 104/1992 no limit of years is given.

How to apply

Italian students and international (EU and Extra-EU) students with family unit in Italy

Go to Edisu website www.edisu.piemonte.it and log in to your personal page using **USER CODE 2020/21**, PIN or Spid:

User Code 2020/2021

- **Sign up** on EDISU Online Services for a User Code 2020/21. If you have problems related to loss of the User Code or password, wrong indication of email or if you need to change it we invite you to use the dedicated procedures available online, in the login page, by clicking on User Code "Assistance";
- **Fill out the application form;**
- **Click on SAVE** to end the procedure. Pay attention: after clicking on it you cannot modify the application therefore, before saving, be sure you entered complete and correct information;
- **Print** the application form and the PIN request form (by clicking on SAVE and then on PRINT);
- **Sign** the application form and the PIN request form (signatures made with word processing programs, such as Word, are not accepted);
- **Attach** the following documents in PDF:
 - Application form, signed by the student;
 - Pin request form, signed by the student;
 - Front/back copy of a valid ID document, in black and white, scanned on a single sheet;
- **Transmit** the application and the documents online by clicking on "Transmit".

Attachments different from PDF format are not accepted (e.g. JPG, BTM) even in case the extension of the file has been converted (e.g. from .DOC to .PDF) and even if the transmission results successful.

In case the student is going to attach a file, which is not .PDF format, the file will result damaged, hence unreadable. Therefore, the application is not acceptable.

The document needs to be entirely scanned; signature and each other part must be readable.

Unreadable images must not be uploaded (e.g. thumbnails or distorted images).

The identity document must be scanned in its front/back.

All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.

PIN code or SPID

These students must:

- **Log in** to EDISU Online Services and **fill out** the application form;
- **Transmit** the application online by clicking on "Transmit".

Receipts

After the transmission of the application an email is sent with object "Acquisizione dati via web" you can find documents signed and submitted attached to the email.

A second receipt is sent with object "Ricezione pratica" when the application is entered in the Edisu database.

The application is correctly transmitted only if the student receives both the receipts. Students applying with an ISEE Universitario will also receive "Ricevuta dati INPS".

Then the student must update the Smart Card at a card updating point located in Edisu canteen or Edisu office to activate the reduced fee.

Students who submit the application without including the signed application form and/or the copy of identity document will enjoy the service paying the Full price. In order to enjoy the reduced fee according to economic data students must submit signed copy of the form and/or copy of the missing identity document.

If students who do not have a Smart Card of Piedmontese University System issued by their Ateneo use alternative services, they must go to Edisu Office and ask for an Edisu Smart Card.

International EU and Extra-EU students whose family unit resides in Italy cannot confirm the economic data and they do not have to submit to Edisu the consular documents about the assets in the home country by 31 December 2018. This data, already declared to the Income Revenue Authority, must be shown to CAAF office in order to submit the DSU that is compulsory in order to issue the ISEE Universitario certificate.

Italian and international (EU and Extra-EU) students with family unit residing abroad applying for the first time or who cannot confirm economic data

Go to Edisu website www.edisu.piemonte.it and log in to your personal page using **USER CODE 2020/21**, PIN or Spid:

User Code 2020/2021

- **Sign up** on EDISU Online Services for a User Code 2020/21. If you have problems related to loss of the User Code or password, wrong indication of email or if you need to change it we invite you to use the dedicated procedures available online, in the login page, by clicking on User Code "Assistance";
- **Fill out the application form;**
- **Click on SAVE** to end the procedure. Pay attention: after clicking on it you cannot modify the application therefore, before saving, be sure you entered complete and correct information;
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- **Transmit** the application and the documents online by clicking on "Transmit".

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The document needs to be entirely scanned; signature and each other part must be readable.

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The identity document must be scanned in its front/back.

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PIN code or SPID

These students must:

- **Log in** to EDISU Online Services and **fill out** the application form;
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After the transmission of the application an email is sent with object "Acquisizione dati via web" you can find documents signed and submitted attached to the email.

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The application is correctly transmitted only if the student receives both the receipts.

Students who submit the application without including the signed application form and/or the copy of identity document will enjoy the service paying the Full price. In order to enjoy the reduced fee according to economic data students must submit signed copy of the form and/or copy of the missing identity document.

If students who do not have a Smart Card of Piedmontese University System issued by their Ateneo use alternative services, they must go to Edisu Office and ask for an Edisu Smart Card.

Check the compulsory consular documents, which you must submit according to your condition, at the following paragraph.

Required consular documents

Students whose family unit reside abroad must provide specific documents issued by authorities of their home country, attesting the financial status of their immediate family. Furthermore, Extra-EU students must send a copy of their **visa** and **residence permit** (or a copy of the expired residence permit together with a copy of the request for renewal).

These students must submit **declarations** or certificates on unstamped paper issued by the competent authorities of **their country-of-origin**, which attest:

- the **composition** of the immediate family;
- the **incomes** produced by all the member of the immediate family in 2018 or, if they cannot get the documents related to 2018, the ones related to 2019 (European and Italian students have to refer to 2018 only);

- the **assets and bank accounts** held by the immediate family on 31 December 2018, though no longer held on the date of issue of the document. **Certificates about real estate properties must show the surface area in square meters and the value of the assets expressed in local currency.**

Documents listed above must be shown at a CAAF Office under agreement with Edisu for the issuing of **ISEE Parificato** certificate. Then, after the submission of the online application, they must be submitted by the student itself to EDISU offices or via traditional mail (post) to Edisu Piemonte, via Madama Cristina 83 10126 Torino by specifying SURNAME and NAME and "Richiesta servizio ristorazione" ("Food service application") on the envelope.

Nota bene: European and Italian students must attach consular documents online while filling the application procedure. They must NOT submit documents to Edisu Office.

Then the student must update the Smart Card at a card updating point located in Edisu canteen or Edisu office to activate the reduced fee.

PAY ATTENTION: if the application is submitted from 1 January 2021 incomes must refer to 2019 or 2020 (European and Italian students must refer to 2019 only) and assets on 31 December 2019.

Translation and legalization of consular documents

Documents must be **issued by the competent authorities** of the foreign country where incomes and assets have been produced and they must be submitted exclusively in **original copies**.

Documents must be **translated** into Italian by an official translator and follow the country's internal legalization procedures.

The **final legalization** attests the conformity of the translated documents and confers their validity abroad. The legalization must be obtained from the Italian diplomatic mission in the country (Legalisation Office at the Consulate or the Embassy).



*In case of **real difficulties** regarding the process of **legalization** or **issuing** of the required documents in the home country, they can be claimed at the foreign diplomatic and consular representatives in Italy. Thereafter, the documents must be legalized at the Legalization Office of the Prefecture.*

*Please note that the foreign diplomatic representatives in Italy are not always able to **produce** certificates regarding the incomes and assets status of the immediate family. We recommend you to get information in advance in order to be able to request the documents from the competent administrations within the deadlines.*

International (EU and Extra-EU) students with family unit residing abroad who confirm the economic data

Students, who can **confirm their economic conditions** because their economic and financial situation is not changed, can apply for food service filling out the online application form using:

User Code 2020/2021

- **Sign up** on EDISU Online Services for a User Code 2020/21. If you have problems related to loss of the User Code or password, wrong indication of email or if you need to change it we invite you to use the dedicated procedures available online, in the login page, by clicking on User Code "Assistance";

- **Fill out the application form;**
- **Click on SAVE** to end the procedure. Pay attention: after clicking on it you cannot modify the application therefore, before saving, be sure you entered complete and correct information;
- **Print** the application form and the PIN request form (by clicking on SAVE and then on PRINT);
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The identity document must be scanned in its front/back.

All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.

PIN code or SPID

These students must:

- **Log in** to EDISU Online Services and **fill out** the application form;
- **Transmit** the application online by clicking on "Transmit".

Students who submit the application without including the signed application form and/or the copy of identity document will enjoy the service paying the Full price. In order to enjoy the reduced fee according to economic data students must submit signed copy of the form and/or copy of the missing identity document.

Receipts

After the transmission of the application an email is sent with object "Acquisizione dati via web".

A second receipt is send with object "Ricezione pratica" when the application is entered in the Edisu database. The application is correctly transmitted only if the student receive both the receipts.

Then the student must update the Smart Card at a card updating point located at Edisu canteen or Edisu office to activate the reduced fee.

If students who do not have a Smart Card of Piedmontese University System issued by their Ateneo use alternative services, they must go to Edisu Office and ask for an Edisu Smart Card.

Nota bene: European students, who can confirm their economic data for a.y. 2020/21, must choose the option "Nessun dato dichiarato sul reddito" ("No data declared on income") in the online application. Once the application is submitted, they must open a Ticket attaching a copy of the ISEE Parificato certificate issued in a.y. 2019/20.

Price brackets

Price brackets are established on the basis of ISEE and ISPE information provided by the student. In order to find out your price bracket check the tables below:

Brackets	ISEE/ISEEU	ISPE/ISPEU
Bracket 1.	until € 23.626,32	until € 180.900,00
Bracket 2.	from € 23.626,33 to € 27.637,50	until € 180.900,00
Bracket 3.	from € 27.637,51 to € 38.692,50	until € 180.900,00
Bracket 4.	from € 38.692,51 to € 56.782,50	until € 180.900,00
Bracket 5.	from € 56.782,51 to € 88.440,00	until € 180.900,00

Brackets	Full meal	Mini meal A	Mini meal B	Mini meal C	All-in-one dish meal	All-in-one dish mini meal A	All-in-one dish mini meal B
Bracket 1.	€ 2,50	€ 1,70	€ 2,00	€ 1,00	€ 1,80	€ 1,50	€ 1,70
Bracket 2.	€ 3,20	€ 2,10	€ 2,60	€ 1,30	€ 2,50	€ 1,90	€ 2,30
Bracket 3.	€ 3,90	€ 2,50	€ 3,10	€ 1,60	€ 3,20	€ 2,30	€ 2,90
Bracket 4.	€ 4,50	€ 2,90	€ 3,60	€ 1,80	€ 3,70	€ 2,70	€ 3,40
Bracket 5.	€ 5,60	€ 4,30	€ 4,50	€ 2,20	€ 5,10	€ 4,10	€ 4,30

During the academic year 2020/21 students can also opt for a divided meal: they can ask for single portions, without the full or mini meal limits, paying different prices according to the chosen dishes.

This service is available in Edisu canteens.

Full price

If the student does not apply for reduced price he/she has to pay full price:

- Full meal: corresponding to the auction price of each canteen
- Mini meal A: 70% of the price of Full meal
- Mini meal B: 80% of the price of Full meal
- Mini meal C: 40% of the price of Full meal
- All-in-one Dish meal: 95% of the price of Full meal
- All-in-one Dish mini meal A: 95% of the price of Mini meal A
- All-in-one Dish mini meal B: 70% of the price of Mini meal B

The full price shall also apply to:

- Students whose ISEE and ISPE levels exceed the maximum threshold;
- Students enrolled in other Italian or foreign universities who are in Piemonte for study purposes;
- Professors, university staff, lecturers, including those working in other Italian or foreign universities;
- Scholarship students from private research institutes, foundations and similar organisations, as well as participants in seminars, conferences and study programmes;
- Students enrolled in IAAD, IED and IUSTO
- Students who applied without signing the form, with signature made with word processing programmes or without attaching a copy of identity document.
- Students in economic debts to EDISU
- Any other users authorised by EDISU

All the fees can be found on Edisu website at the Section "Food Service".

International exchange programmes

Students involved in international exchange will be assigned to the first price bracket (called bracket 11).

In order to benefit from the reduced price, the host university must send an e-mail to Edisu Piemonte attesting the student's personal data, the period of stay (or the date of arrival and the date of departure), the Department and the attended course.

If the students need to extend the period of stay for study purposes, the host university must provide to Edisu the details of the extension for the renewal of the card (otherwise it will be disabled).

In short...

Student profile	Smart card (University's or Edisu's)
2021/2021 Scholarship applicants	Update your Smart Card at Edisu canteens or at Edisu offices
Student who did not apply for 2020/21 Edisu scholarship - family unit residing in Italy or in an EU country	Online application (fill out the application form; print the application form; sign the application form and the PIN request form; attach the documents in PDF). After the receipts, update the Smart Card at a card updating point located at Edisu canteen or Edisu office to activate the reduced fee.
Students who did not apply for 2020/21 Edisu scholarship - family unit residing in an Extra-EU country	Online application (fill out the application form; print the application form; sign the application form and the PIN request form; attach the documents in PDF), submission of foreign documentation at Edisu offices and update Smart Card in Edisu canteens or Edisu offices

University canteens

There are 6 EDISU university canteens in Piemonte, 3 of which are in Torino, 2 in Grugliasco and 1 in Alessandria.

Canteens provide menu choices that vary weekly and feature local specialities.

Gluten free meals are available in our **Castelfidardo, Olimpia, Principe Amedeo** canteens.

University Canteens

Torino	"Principe Amedeo" - Via Principe Amedeo, 48
	"Olimpia" - Lungo Dora Siena, 102/B
Grugliasco (TO)	"Villa Claretta" - Via Berta, 5
	"Leonardo da Vinci" - Via L. da Vinci, 44
Alessandria	"Parma" - Via Parma, 36

Politecnico Canteens

Torino	"Politecnico" - Corso Castelfidardo, 30/A
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Alternative services

Outside Turin: Resident and Commuter students can access to alternative canteen services for one meal per day.

Non-resident students and foreign students involved in international exchange programmes can access to alternative canteen services for two meals per day (every day, also during public holidays).

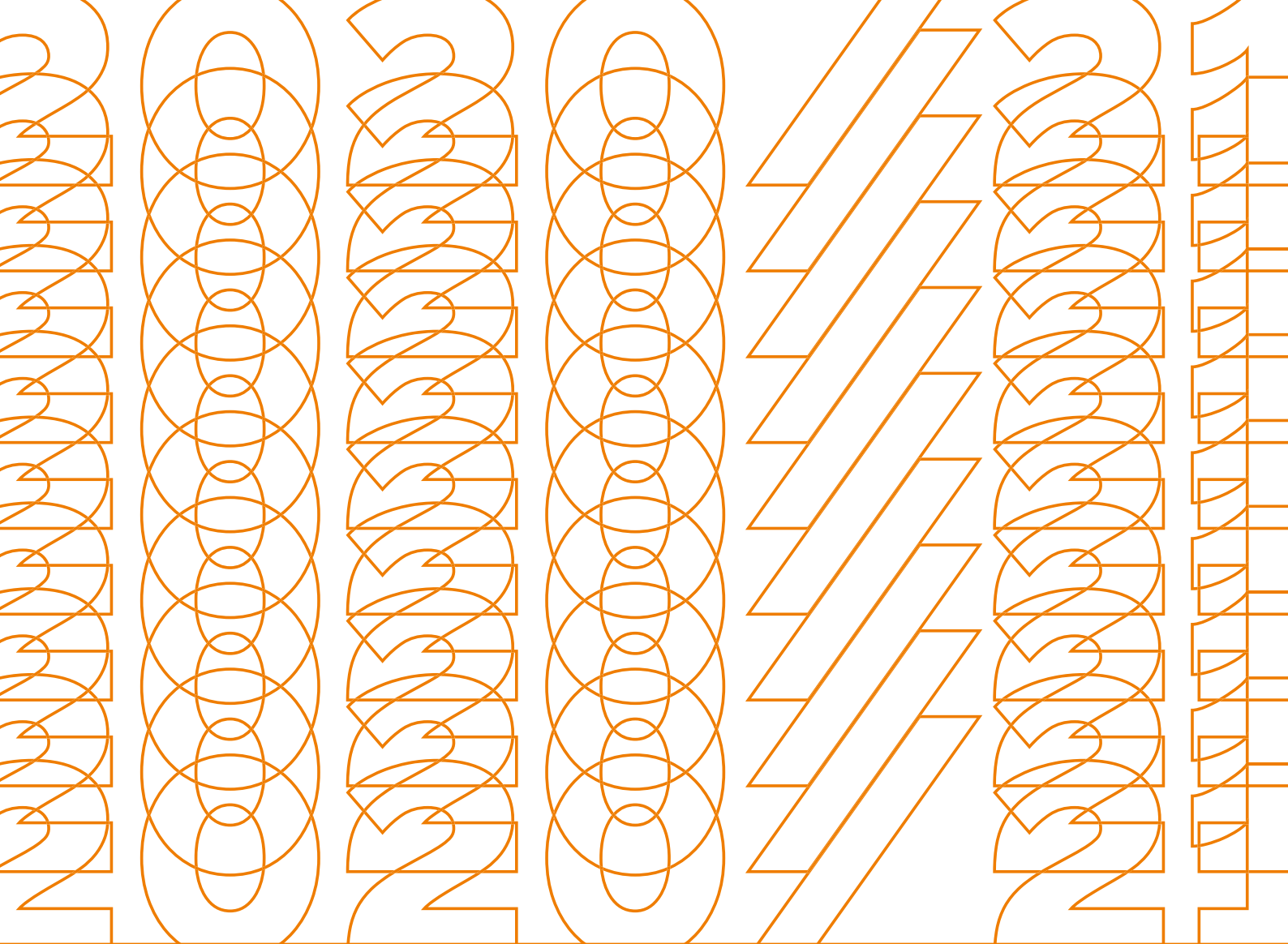
Alternative canteen services are in Beinasco, Grugliasco (CUS sport fields, open also on public holidays), Orbassano, Venaria Reale, Alessandria, Asti, Biella, Candiolo, Cuneo, Domodossola, Ivrea, Novara, Omegna, Savigliano, Vercelli e Verbania.

In **Turin** the service is available for lunch only (from Monday to Friday) in the following "Poli Universitari" also: Cittadella Mirafiori, Economia, Lingotto, Piazza Bernini, Piero della Francesca, Quarello, Rosmini-Biotecnologie.

The service is provided through **Smart Card**.

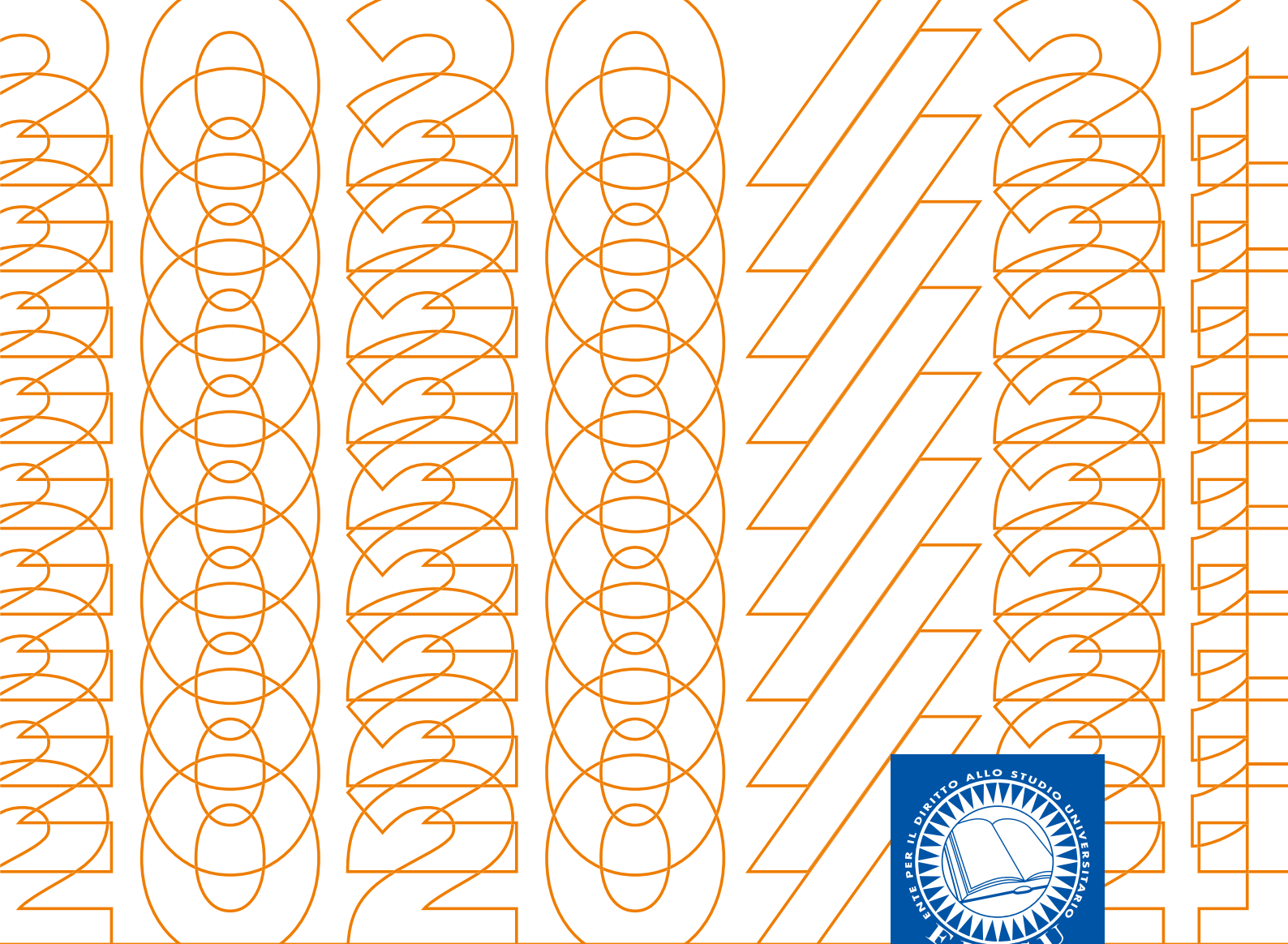
The required price will be automatically charged on the Smart Card when a meal is purchased from an alternative canteen service (according to the specific price bracket).

Therefore students must not pay anything to the services staff.



EDISU PIEMONTE
www.edisu.piemonte.it

For further information check the section "Food Service" on the website and the related FAQs within Edisu Ticketing Service.



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